

WINCHESTER HISTORIC PRESERVATION COMMISSION

Minutes for the meeting held on January 15, 2009

A meeting of the Winchester Historic Preservation Commission was held on Thursday, January 15, 2009 @ 6:30 PM at City Hall with Commission Chair, Tracey Miller presiding.

Commissioners present: Tracey Miller, Chair; Ginger Shank, Susie Shearer, Claire Sipple, and Andrea Taft, Commissioners absent: Jeff Phelps

Ms. Miller called the meeting to order.

Ms Sipple made a motion to adopt the meeting minutes of December 3, 2008 with corrections as noted. Ms Shearer seconded and the motion passed unanimously.

Ms Miller explained that the decision to proceed with the McElDowney House consulting contract, previously approved Dec 17, 2008, is pending a possible state review and a check with the "Consortium" on Jan 23. The proposed contract for services, dated Jan 6, has been revised and ready for authorization. Staffer Henry Jackson cautioned that city procedure will require a copy of the draft minutes of the Dec 17 meeting before any payments could be issued. Due to an inaudible audio tape, Ms Miller volunteered to write the Dec 17 meeting minutes.

Ms Miller said that there was no treasurer's report and that she would contact the City Finance Department to obtain copy of the HPC quarterly financial report.

Per a previously held meeting's motion, staff was directed to send the Bluegrass Heritage Museum a \$500 donation in tribute to their workshop efforts the previous year.

Ms Shank said that the previously discussed information about the economics of preservation had been collected but not sent to public officials because the materials needed to be reviewed.

Mr. Jackson said that the Planning Department was in the process of hiring an intern whose primary duty would be to serve as staff to the HPC but would be directed by the Planning Director as the position would be paid with Planning Dept funds.

Ms Miller said that the Commission needs to revisit its building demolition regulations and offered an example the City of Louisville's hardship clause. She said that Commission Member Mr Phelps would be asked to make contact with a Louisville lawyer, "JMA."

Ms Sipple made a motion to renew the National Trust for Historic Preservation Forum membership in the amount of \$115. Ms Shearer seconded the motion and it passed unanimously.

Ms Sipple explained a proposed masonry workshop to be conducted by the Kentucky Heritage Council that would cost approximately \$1,500, some of which may be recouped by paying participants. Ms Miller made a motion to authorize the expenses to conduct the workshop up to \$1,500 for the event pending a report at the next HPC meeting of the proposed KHC scope-of-work and preliminary agenda for the event. Ms Shearer seconded the motion and it passed unanimously.

Staff was directed to research unpaid Commission honoraria. One member recollected that it may not have been paid since July, 2008.

Ms Miller made a motion to adjourn, seconded by Ms Shank; it passed unanimously. Meeting adjourned about 8:00 PM.

M. Clare Sipple, Secretary/Treasurer

Henry Jackson, Interim Planning Director